



MISSION PLANNING

AUGUST 20-21, 2025

SEATTLE, WA



NO-COST TRAINING

COURSE DESCRIPTION

This course is presented over the course of two days:

Day 1 introduces a standard for planning based on the spectrum of “Tactical Excellence” (accomplishing the mission with minimal costs) and “Tactical Failure” (missions where the costs exceeded the benefits of accomplishing the mission). Day 1 also introduces the “Time-constrained Planning Process”, which can be used when investigators/officers have between 2 and 48 hours to plan a mission; and “Concept of the Operation”, a tool for managing information. Students will break into teams and plan a time-constrained mission over lunch. After lunch, students will be provided instruction on conducting a “Mission Brief”, followed by the students actually briefing their mission to the class. Day 1 will finish with instruction on conducting an “After-Action Review”.

Day 2 introduces students to the “Deliberate Mission Planning Process”, a tool for managing time when officers have more than 48 hours to plan a more complex and challenging mission; and a second information management tool, known as the “Operations Order”. Students will break into teams and plan a mission over the lunch hour, utilizing each step of the “Deliberate Planning Process”, then fill out the Operations Order and brief their mission to the class.

Prerequisites: Computer with Microsoft Office, Internet access

Course Length: 2 Days / 16 Hours / 8am to 5pm

Please bring a bag lunch, as both days will have working lunches

Training Location: To Be Provided After Successful Registration

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